

**PLEASE COMPLETE THIS FORM ELECTRONICALLY**

**Surrey County Council's Local Committee for Waverley**



**Bid for Members' Allocations**

**Please answer questions 1-16 below**

<b>Your details</b>	<b>Help Notes</b>
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<b>Q1 Project title:</b> Hambledon Village Shop up-grade	Full title of the specific project
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<b>Q2 Name of organisation responsible for carrying out the project:</b> Hambledon Village Shop  <b>Status of this organisation: voluntary/local authority/private (please delete as appropriate)</b> Voluntary /community	This is the name of the organisation responsible for carrying out the project and whether it is a voluntary group or a public or private organisation.
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<b>Q3 Contact person</b> <b>Name:</b> Jane Woolley <b>Role in project:</b> Volunteer fund-raiser <b>Contact address:</b> <b>Post code:</b> <b>Telephone:</b> <b>Fax:</b> <b>E-mail:___</b>	Full name, role and contact details of the lead person for your project
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<b>Q4 Name of local County Councillor proposing request to the Local Committee:</b> Dr Andrew Povey	Name of the County Councillor you have spoken to and who is requesting the support of the local committee in funding your project
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**What are you seeking funding for ?**

**Q5 Description of the project**

a) What will be done? Purchase/relocation of freezer to create space for café area within the shop	a) the work involved to achieve the aims of the project
b) What needs will it address? Provision of all-the-year-round café area (at present there is only an outdoor facility)	b) the evidence that shows this project is required
c) What geographical area will it cover? Villagers, their guests and passing trade, including walkers and cyclists	c) where the people who will benefit from this project live
d) Who and how many people will benefit? The whole village and the many people who visit it	d) details of the groups of and the number of people whose lives will be improved by this project
e) How will you ensure that the project is fully accessible to this community? Café opening hours co-incide with those of the shop (7 days a week)	e) methods you will use so that all members of your 'community' benefit from this project
f) Please confirm that, where expenditure is for the maintenance or repair of a non-Surrey County Council building, you envisage that the building will remain in use for	f) (if applicable) confirmation that you expect a building to

<p>the foreseeable future. The shop forms part of a freehold owned by the Hambledon Village Trust, one of whose aims is to ensure the long-term future of the shop</p>	<p>continue to be used in the foreseeable future</p>
<p><b>Q6 What consultation has been undertaken?</b> Visitors to the shop in particular and villagers generally; all totally supportive</p>	<p>The names of organisations and people you have spoken with, who support your project.</p>
<p><b>Q7 When will the project be:</b>  a) started: March 2013 (subject to grant approval)  b) completed: ditto</p>	<p>The dates you expect your project to begin and be finished. Successful applications for members' allocations are expected to spend the funding within 12 months of being agreed.</p>
<p><b>Financial Questions</b></p>	
<p><b>Q8 When will you need the funds?</b> As soon as they can be arranged</p>	<p>The date by which you will require the funds.</p>
<p><b>Q9 What is the total cost of the project? Please include estimate/breakdown of costings.</b>  New frost-free upright freezer with three-year guarantee £1260 + VAT (recoverable)  Relocation/enhancement of power socket £75 + VAT and labour</p>	<p>The total amount of money the project will cost with a breakdown of the costings.</p>
<p><b>Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.</b> £1200 Revenue</p>	<p>The amount of funding you would like from the local committee with a breakdown of these costs. If you have a quote, please attach it to the form.</p>
<p><b>Q11 Where is the rest coming from?</b> Shop funds   <b>Is it promised already, or still to be found?</b> Shop funds already available</p>	<p>The names of the sources from where you are obtaining the rest of the costs for the project or whether it is still to be found.</p>
<p><b>Q12 Have you applied to anywhere else for this same funding? If so, to whom and when?</b> No</p>	<p>Details of other organisations you have applied to for this same funding. Please give names of the organisations and the dates applied.</p>
<p><b>Q13 Have you applied for this funding from any other part of Surrey County Council? Please give details.</b> No</p>	<p>Details of other departments in Surrey County Council you have applied to for this funding. Please give names of the department, the contact person and dates applied.</p>

<p><b>Q14 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details</b></p> <p>No</p>	<p>Details of any grant or contract funding your organisation receives from Surrey County Council, even if not for this particular project. Please give details of contract no., purpose, dates/period covered and amounts.</p>
<p><b>Q15 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details.</b></p> <p>Local Councillor's allowances in 2003 (part cost of air conditioning), 2005 (part cost of major shop/Post Office up-grade) and 2006 (new chillers for fruit and veg)</p>	<p>Details of any other funding your organisation has previously received from any SCC Local Committee including purpose, dates and amounts.</p>
<p><b>Q16 If this project will need funding in future, how will the costs be met? (Costs may be include e.g. maintenance, replenishment, breakdown, repair, support) From shop funds</b></p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

**NB** If your bid is successful; you will need a bank account in the name of your organisation. Any queries please contact the Community Partnerships Team (West) on:

Community Partnerships Team  
 Quadrant Court  
 35 Guildford Road  
 Woking  
 Surrey, GU22 7QQ

Telephone: 01483 517 301

Email: [communitypartnershipswest@surreycc.gov.uk](mailto:communitypartnershipswest@surreycc.gov.uk)

Please return the form, by e-mail, to your local County Councillor.

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